

OFSTEAD & ASSOCIATES, INC.

Posting for Research Manager

Job description

- Manage a multidisciplinary research team that gathers, reviews, and translates data related to public health and the quality of medical care
- Oversee the development and implementation of educational programs and materials
- Provide strategic direction to staff and clients about potential research projects and findings
- Handle professional communications with clients, staff, consultants, and vendors
- Write for publication in peer-reviewed journals
- Present research findings to various constituents
- Develop new ways to improve organizational efficiency and productivity
- Facilitate the expansion of research capabilities and revenue generation

Qualifications

- Bachelor's degree in a health or science-related field
- Completed graduate work or professional training beyond college
- 10+ years of experience with research, education, and/or project management
- Mastery of scientific research processes
- Knowledge of front-line clinical realities
- Exposure to sales and marketing initiatives
- Experience supervising and mentoring staff at various levels
- Willingness to serve as a role model for health promotion among staff and clients
- Ability to juggle multiple priorities in a fast-paced environment
- Enjoy reading, writing, and interpreting scientific literature
- Public presentations or teaching experience
- Individual or co-authorship of published articles or book chapters
- Ability to travel as needed

Preferred skills

- Database management
- Statistical analysis
- Office 2007 (Word, Excel, PowerPoint)
- Project management
- Public health or occupational medicine experience
- Knowledge of chronic illness and cardiology

To apply: Please send a resume or curriculum vitae, along with a cover letter to Lisa Mattson at lisa@ofsteadinsights.com or by fax to 651-647-6287.